

## Holliston Housing Trust Meeting

Nov 5<sup>th</sup>, 2018

7.00pm

Holliston town Hall

Present :Bryan Clancy, Diana Harrington, Dave Thorn, Bill Stout, Greg Carey, Kay Baxter, Warren Chamberlain, Diane McDermott.

Present from Habitat : Debbie Hoak, Ted Oxholm, Paul Rebello

### 1) 172 Concord Street

a) RFP Process : In order to do project must do an RFP. Can transfer title to a non profit eg Habitat. Then non-profit can take over project. Did this at Burnap and at Chamberlain. If use a general contractor would have to follow 30B regulations.(prevailing wage etc)

Draft RFP already drawn up by Bryan- advertise in paper etc.

b) Meeting with Habitat to discuss budget, schedule, scope and timing. Habitat has already investigated 172 Concord. Foundation –structurally sound. Just make it a 3 bedroom. Upstairs keep same layout. Attic – get rid of room and insulate. First floor slight change in plan. Add a bathroom remove chimney and enlarge kitchen. 2 Sheds –have to remove. One already dilapidated. Habitat would bring in fill for parking. Abate asbestos in spring. Siding has to be wet before removal.

Estimate about 14 months.

Trust would give \$150,000 to subsidize project

We purchased house from town for approx. \$40,000 so give \$110,000 towards starting project.

Remediation have to pay professionals.

Habitat has done a similar project in northborough- project seeded with \$100,000. Estimate of about \$280,000 to complete project

Concern by trust members that may have exhausted donations from Holliston. Habitat members still feel enough market to support build.

Grant opportunities are expanding.

Diana made a motion to issue an RFP for 172 concord St

Warren second

All in favour-all present said Aye

Habitat indicated early access would be good- tarp over roof is torn.

2) Approval of bills- NONE

3) Approval of meeting minutes

Kay made a motion to approve minutes from sept 12<sup>th</sup> 2018

Seconded by Warren

All in favour-All Aye

4) Holliston affordable ownership monitoring

Proposal by Liz Rust- proposal provides Holliston affordable Housing Trust with monitoring services for restricted ownership units in Holliston.

Proposal for all town units.

Approx \$2000 per year.

Trust members agree should check with Karen Sherman

Bryan made a motion to approve Liz Rust from ECR enterprises monitoring with coordination with Karen Sherman

Second by Diana

All in favour- all Ayes

5) Town meeting approved \$225,000. May be able to do another unit. Would have to do lottery. CPC said no to critical home repairs. Must get a deed restriction to receive money from CPC

Another unit on Garrett Way will be coming on market. Offered to Trust.

Bryan made motion to Adjourn meeting

All were in favour.