

**BOARD OF WATER COMMISSIONERS
NOVEMBER 17, 2009
MEETING ROOM Kitchen**

Present: Jared Adams, Jeff Weise, Dennis Ferreira, Doug Valovcin, Ron Sharpin

Meeting began at 6:30pm.

Kirsten Ryan of SEA arrived at 6:30pm.

SALE OF SALVAGED METERS

Mr. Sharpin reported that Brian Mitchell is interested in purchasing the department's old meters. The department has been in contact with the Department of Revenue. The DOR explained the process involves a vote at annual Town Meeting. The board discussed alternatives.

EASEMENT TO MOUNT HOLLIS TANK – STATUS

Joe Antonellis, Special Town Counsel, will meet with Carol Damigella who is the owner of property on Fairlane Way.

He will propose to her that if Fairlane Way were ever extended, the Water Department would be willing to utilize it and abandon the easement feature.

He will present that proposal to her this week.

NON-METERED ACCOUNTS – STATUS

Two property owners still have not allowed installation of the new meters. One owner wants to shut the water off. The Water Department requested a document from him that requests the shutoff.

DEP NOTICE OF DETERMINATION

The draft of the correction action plan for Well #2 is due November 26, 2009.

Kirsten Ryan, a hydrogeologist at SEA, reported to the board on her findings.

She presented the recent field investigations that were conducted by SEA for the purpose of identifying a solution to the surface water influence problem at Well #2.

There was a video inspection of Well #2 on October 28, 2009. No structural flaws were discovered.

SEA has considered rehabilitating the existing well, but the well must be shut down to find a solution.

An estimate of \$300,000.00 is expected for the replacement well, engineering, permits, construction, retrofitting, and using the existing pump station. There would be a “streamlined permitting process.”

There would be a four-to-six-month timeframe to get it up and running. It would be designed for 500gpm so that the department might be able to later ask for a higher draw.

The Action Plan will be sent to the DEP by Mr. Sharpin by November 26, 2009.

Ms Ryan has already distributed a draft letter for the Action Plan.

Mr. Ferreira suggested an overview of the Water Department’s system from each of the five wells with a four-year plan included.

WELL #4 – STATUS

SEA reviewed the Phase I of the Well #4 replacement.

Kirsten Ryan distributed a map of the area containing Well #3 and Well #4 as well as locations that were tested by SEA.

She reported incompatible land uses were found for Well #3 (adjacent parking lot, Washington Street).

One tested site (TW4-09) tested well – it is south of Well #4. It is still in the same aquifer and is at a higher elevation than Well #4.

She reported also that another site, TW#-09, also looks favorable so far.

SEA will return to the site to collect water quality samples. Results from the first water quality tests are expected this week.

Mr. Ferreira proposed that the department request from DEP to make a new well and leave Well#3 and Well #4 as is, but also ask to move the well 300 feet away rather than the usually-allowed 250 feet.

After Thanksgiving, she will check with DEP.

Ms Ryan left at 7:55pm.

WELL #7- STATUS

The board requested Mr. Sharpin to ask Jon Beekman to document the history of Well #7. The Water Department would provide an overview of the department’s current water situation.

The board agreed to ask Selectmen to contact Massachusetts politicians to request their involvement in this Corps of Engineers issue.

Mr. Weise expressed his desire to have this completed by the end of December 2009.

WINSTON BUILDERS SUIT – STATUS

There are two claims against the Water Department. One claim has been rejected and the party has 30 days to appeal.

If no appeal, then the judge usually wants the parties to sit down with a mediator or arbitrator.

Mr. Adams expects that the Water Department's attorney will want an arbitrator who would meet with the parties and their insurance representatives.

The board will wait until the 30-day deadline to continue with the case.

STORAGE TANK INSURANCE

The board discussed obtaining insurance for the storage tanks. The insurance would be for "replacement in kind". The board decided not to pursue the issue.

FENCE AT OAK STREET TANK – STATUS

Mr. Sharpin just signed the order for a new fence at Oak Street tank for \$10,000.00. He believes that he will be notified by the company in a week to make installation arrangements.

WELL #6 – STATUS

The board discussed reports on Well #6 by Ali Parand. They show the impact on the coagulant and polymer in trying to remove the color.

Mr. Sharpin and Mr. Valovcin listed all of the processes that the department has employed to identify the color problem.

One solution to the color problem is to shut down Well #6 for a week or two, run Wells#1 and #2 for a short while to see if the aquifer settles down.

PUMPED VS. METERED WATER

Mr. Sharpin will work with the SCADA consultant after Thanksgiving to discuss the SCADA reporting.

CELLULAR ANTENNA BIDS – STATUS

The bids for the installation of cellular antennas are due on November 20, 2009. A committee will be formed to evaluate the bids. Possible members will be Paul LeBeau, Doug Valovcin, Ron Sharpin, and Chuck Corman.

SYSTEM OPERATOR POSITION

The deadline for the System Operator position is November 30, 2009. The Water Department has received eighteen applications as of today. All candidates will be notified of the department's selection in December 2009.

MINUTES REVIEW

The minutes of October 21, 2009 were reviewed at the meeting.

Mr. Ferreira made a motion: **“Motion to accept the minutes of October 21, 2009 as amended”**

Mr. Weise seconded the motion.

Mr. Weise, Mr. Adams, and Mr. Ferreira voted in favor of the motion.

The minutes of October 26, 2009 were reviewed at the meeting.

Mr. Ferreira made a motion: **“Motion to accept the minutes of October 26, 2009 as written”**

Mr. Weise seconded the motion.

Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Weise made a motion: **“Motion to adjourn”**

Mr. Adams seconded the motion.

Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.

The meeting adjourned at 8:45pm.

Next BWC meeting – Wednesday, December 2, 2009 at 6:30pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 1/5/10 as amended

Board of Water Commissioners Meeting

Revised

November 17, 2009

(Meeting to start at 6:30 PM in Kitchen #201)

- **Public Comments – (6:30- 6:45)**
 - *John Foster-45 Fiske Street-Service Line Fee-Status
 - *Brian Mitchell-Salvaged Meter Sale-status with DOR
- **Joseph Antonellis-Easement to Mt Hollis Tank-Status (6:45-6:50)**
- **Non-metered properties-Lien status-(6:50-7:00)**
 - *Dave Sullivan-2 Norfolk Street-status
- **DEP Notice of Determination-(7:00-7:30)**
 - *Kirsten Ryan-SEA
 - *Well #2-Action Plan
- **Well #4 – status (7:30-8:00)**
 - *Kirsten Ryan-SEA
- **Well #7-COE action-Jon Beekman (8:00-8:15)**
- **GWR-DEP CT Submittal-Dec 1 (8:15-8:30)**
- **Winston Legal-Jack Merrill email (8:30-8:45)**
- **Water Department Activities – (8:45-9:00)**
 - *Insurance-storage tanks
 - *Storage Tank- Mt Hollis-Fence
 - *Storage Tank-Oak Street
 - Status
 - Fence
 - *Well #6 – status
 - *Pumped vs Metered Water
 - *Cellular Antenna RFPs-Nov 20th deadline
 - *Operator Position-Nov 30th application deadline
- **Invoices and Minutes – (9:00-9:15)**
- **Adjourn – (9:30)**

Next BWC Meeting – December 2, 2009 @ 6:30PM @ Town Hall