

**HOLLISTON BOARD OF HEALTH
PROJECT EVALUATION FOR BUILDING PERMIT DWELLING - ADDITIONS,
ALTERATIONS, AND RENOVATIONS – OR POOL FORM A**

DATE _____ DATE RECEIVED _____ FEE PAID _____

PROJECT ADDRESS _____

CONTRACTOR'S NAME _____ Tel. No. _____
Print or type

CONTRACTOR'S ADDRESS _____
No. street name town state zip

OWNER'S NAME _____
Print or type

OWNER'S SIGNATURE _____ Tel. No. _____

PROJECT DESCRIPTION _____

PLEASE READ ADDITIONAL INSTRUCTIONS BEFORE PROCEEDING

Is there a change in the building footprint? _____ Yes _____ No

How many rooms are in the house? Do not count bathrooms, closets, hallways, unfinished cellars, and unheated storage areas over garages.

Existing number of rooms? _____ Number of rooms to be added? _____

Existing number of bedrooms? _____ Number of bedrooms to be added? _____

IF ANY NEW ROOMS ARE CREATED, PROVIDE NEAT SKETCH OF COMPLETE FLOOR PLANS OF THE STRUCTURE BEFORE AND AFTER THE ADDITION.

What is the area in square feet if interior addition or exterior change in footprint? _____ S.F.

A NEATLY DRAWN TO SCALE PLOT PLAN MUST BE SUBMITTED WITH THIS REQUEST SHOWING:

Check list:

- _____ Property Lines
- _____ Existing structure(s) footprint – Labeled
- _____ Proposed structure(s) or pool footprint – Labeled
- _____ Location of septic tank and leaching area or cesspool – Labeled
- _____ Location of subsurface expansion area – Labeled

Type of foundation of addition:

- _____ Full Basement _____ Slab _____ Posts or columns _____ Crawl space
- _____ Setback of addition or pool to septic tank, leaching area, or cesspool

BOH ACTION : DATE _____ APPROVAL _____ DISAPPROVAL _____ BOH AGENT _____

REASON FOR DISAPPROVAL OR OTHER COMMENTS OR CONDITIONS _____

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ADDITIONAL INSTRUCTIONS**

WHAT IS A BEDROOM?

If the TOTAL number of rooms is eight (8) or more, the number of bedrooms is the number of rooms divided by two (2).

If this results in a fraction of a room, round the number down.

IF THE TOTAL NUMBER OF ROOMS IS LESS THAN 8, a bedroom is a room which:

- Has 70 square feet or more of area.
- Provides privacy for sleeping.
- Has one window.
- Electrical service.
- Ventilation.
- Ceiling height is at least 7'0".

Living rooms, dining rooms, kitchens, halls, unfinished cellars, and unheated storage areas over garages are not considered bedrooms. All other rooms are.

WHAT IF A BEDROOM IS ADDED?

Since this increases the design flow to the system, Title 5 requires that the system comply with its requirements or be upgraded. Unless it is clearly known from existing records that the existing system is in compliance with Title 5 for the dwelling with the additional flow, the system must be upgraded. If it is uncertain, the system must be inspected by a state approved inspector to establish this fact and to determine whether or not the system is “failed”.

WHAT IF ONLY THE BUILDING FOOTPRINT IS CHANGED?

It must be determined that the location of the addition to the footprint will not interfere with, or be too close to the septic system. This fact can be established either from:

1. Showing an accurate location from existing records or
2. Determining that the system is on the opposite side of the building

If neither can be done, the system must be inspected, by an approved inspector, to the extent that the actual location of the components of the system can be determined accurately. A full inspection is not required unless a bedroom is added.