

# Board of Health Meeting Minutes

## February 13, 2024

**Present:** Holliston Board of Health (BoH): Jay Leary (*Chairperson*)  
Peter Liffiton (*Vice-Chairperson*)  
Josh Mann (*member*)

Scott Moles, *Health Director/Agent*  
Kristin Abraham, *Health Department Clerk*

Jay Leary opened the meeting at 7:00 PM.  
Scott Moles read the Remote Participation Statement.

Board of Health roll call: Jay Leary – present, Peter Liffiton – present, Josh Mann – present  
Peter Liffiton noted that he will be acting as clerk for this meeting.

**Public Comment:** None

### **Director's Report:**

- Salmon VNA – There is another potential active TB case. A minor is quarantining who traveled outside the country and has a suspect infection being followed by the VNA. This may impact the current budget and require application to the Finance Committee or possibly be covered by existing ARPA funds. Scott coordinating with Town Manager.
- COVID-19 update – total cases number 3353. There have been 137 cases this season. State data notes that the area has a 7.68% positive test rate.
- Finance Committee meeting update – on-line meeting attended by Jay and Peter as well as Scott. BOH meeting convened within Finance committee meeting. No votes taken.
- Draft Annual Report – there were no Board comments. Will be submitted as written.
- Dunkin Donuts – a complaint was made that some meat that was out of temperature in a flip top was not properly discarded. Scott investigated and found that the meat was properly discarded. The employee was satisfied with the results of the investigation.
- 81 Wingate – repair system construction has been completed. Scott awaiting final paperwork.
- 284 Winter Street – rooster issue/housing issue – The rooster has been relocated to New Hampshire. A washing machine drainage complaint was received that the washer discharging to a sink was overflowing on to the floor due to a clogged sink drain. A plumber has been called by the landlord. Scott will follow up.

- Clerk interview – The first candidate has taken a position at another town. The second candidate has accepted an offer. References are being checked and a CORI check done. Clerk expected to be available to take minutes at the next meeting.

**Minutes:** Jay made a motion to approve the BoH meeting minutes from January 23, 2024  
Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.

**Bills:** The following bill was discussed and approved:

Amazon business for sharps containers in the amount of \$190.97

Jay made a motion to approve the Amazon bill for \$190.97

Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.

**Board Comments:**

**Jay** – no comment

**Peter** – asked why the Board has so few decisions to make. Discussion followed. It was suggested that the Director's report for each meeting include a simple list of the kind of approvals and numbers of such granted by the agent over the previous period between meetings.

**Josh** – no comment

**Jay made a motion to adjourn the BoH meeting at 7:30 PM. Peter seconded.**

**Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.**

Respectfully:

Peter Liffiton, Board of Health Vice-Chairperson

Approval Date: